LEXACOM ECHO

Quick reference guide

How to use Lexacom Echo

With a microphone

CLICK where you wish to type and ensure the cursor is active.

HOLD the record button on the microphone.

SPEAK in natural flowing sentences, saying punctuation marks as required.

With a headset

Follow *click, hold, speak* - but press **+** on your keyboard to toggle Echo on and off.*

Comprehension Engine®

Patient mode inserts descriptions for medical terms.

Medical mode converts medical terms into shorthand.

Both modes automatically convert live speech. To convert existing text, select the text and press ***F3*** on a microphone, or ***Ctrl + Insert*** on a keyboard.*

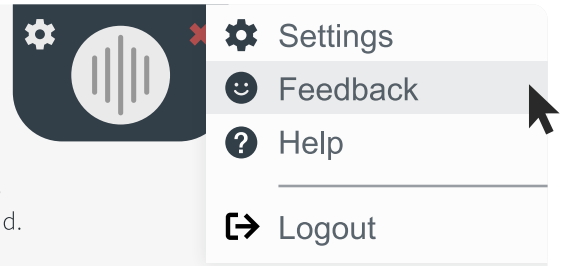
To toggle between modes press ***F2*** on a microphone, or ***Insert*** on a keyboard.*

** Action keys can be changed by going to **Settings > Transcription Settings***

Feedback

Click the Echo cog, then select ***Feedback*** to launch the feedback box.

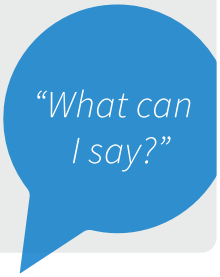
Please fill out all fields and record a short clip of you saying the full phrase you used containing the incorrect word (not just one word). Then click send.



Voice commands

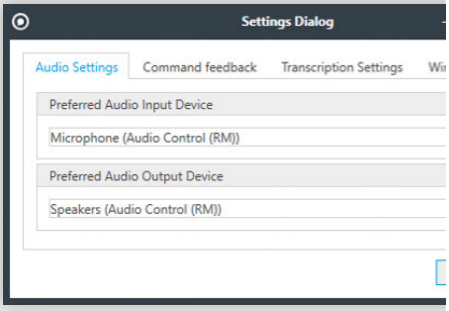
You can view your complete list of voice commands (including commands to navigate common clinical systems) at any time.

Just say:
What can I say?



Troubleshooting

If words are not appearing, or accuracy is poor, the first thing to check is that you have the right microphone selected in the settings menu.



Further support

Please visit *lexacom.co.uk/support/echo*, call *01295 236910 (option 3)*, or email *helpdesk@lexacom.co.uk*.

Follow us and be the first to hear all of our news.