

How to use Lexacom Echo



With a microphone

- CLICK** where you wish to type and ensure the cursor is active.
- HOLD** the record button on the microphone.
- SPEAK** in natural flowing sentences, saying punctuation marks as required.



With a headset

Follow *click, hold, speak* - but press **+** on your keyboard to toggle Echo on and off.*

Comprehension Engine®

Patient mode

Medical mode

- Patient mode inserts descriptions for medical terms.
- Medical mode converts medical terms into shorthand.

Both modes automatically convert live speech. To convert existing text, select the text and press **F3** on a microphone, or **Ctrl + Insert** on a keyboard.*

To toggle between modes press **F2** on a microphone, or **Insert** on a keyboard.*

** Action keys can be changed by going to **Settings > Transcription Settings***

Feedback

Click the Echo cog, then select **Feedback** to launch the feedback box.

Please fill out all fields and record a short clip of you saying the full phrase you used containing the incorrect word (not just one word). Then click send.

Voice commands

You can view your complete list of voice commands (including commands to navigate common clinical systems) at any time.

Just say:
What can I say?

“What can I say?”

Lexacom® 3

When using Echo with Lexacom® 3, press **F1** on a microphone to toggle between the two programs.

When you see a dialog box with a **Return to Client** button, click this to use the two programs together.

Troubleshooting

If words are not appearing, or accuracy is poor, the first thing to check is that you have the right microphone selected in the settings menu.

Further support

Please visit lexacom.co.uk/support/echo, call 01295 236910 (option 3), or email helpdesk@lexacom.co.uk.



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